

Dr. Subrahmanya Bhat K.
Deputy Controller of Examination
Nitte Off-Campus Centre

Ref: NU/DCOE/NMAM/2022-23/03

Date: 15-09-2022

Circular

Students of I semester B.Tech. who remain absent for Mid Semester Examination due to valid reasons have to get **prior permission** and those who are absent due to health reasons are required to submit their request to the First Year Coordinator, Dr. Joy Martis, (**through the faculty who taught the subject**) to write additional MSE **within two working days** of that particular examination for which he or she is absent, failing which they will not be given permission.

There will be no choice in Additional MSE. Students have to answer all questions.

This is for the information of all concerned and necessary action.

Sd/-

Deputy Controller of Examination

Sd/-

PRINCIPAL

CC: Principal's table,
Vice Principal & Dean (Academics),
Vice Principal & Controller of Examinations,
All HODs,
First Year Coordinator,
Academic Section,
OAC,
Physical Education Director,
Notice Board.

Note: Class Advisors are requested to announce it in their classes and HODs are requested to announce it in the Department Notice Board.